

# **Cormorant Lakes Watershed District**

## **Monthly Meeting Minutes**

December 17, 2018

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The regular meeting of the Cormorant Lakes Watershed District (CLWD) Board of Managers was held at the Cormorant Town Hall/Community Center, District Office, 10929 County Highway #5, Cormorant, MN at 7:00 p.m.

Those present were Managers: Ellis Peterson, Barbs Hansen, Jeff Moritz Gene Olson & Sam Blattenbauer ; Sheldon Struble & Cy Abel, Inspectors; and Liz Larson, Administrator. Guest, Moriya Rufer from RMB Environmental Laboratories

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Chairperson Peterson called the meeting to order at 7:00 p.m.

**Next Meeting:** The next regular business meeting has been scheduled for January 7, 2019 at 7:00 p.m. at the Cormorant Town Hall/Community Center.

**Minutes:** The minutes from the December business meeting were distributed to the managers. The minutes are available for inspection at the District Office and will be posted on the website.

**Treasurer's Report:** The financial report was presented and is on file. Motion for software program to withdraw for FICA & Medicare by Jeff Moritz & 2nds by Sam Blattenbauer. Gene will be able to separate all taxable items from regular expenses for bookkeeping purposes.

### **Inspectors Report:**

1. None to report

### **Permits:**

1. Michael Foley- 12214 Tanglewood Road
  - a. Tree Removal; replacements to be planted in Spring 2019

### **Old Business:**

1. The Cormorant Lakes Watershed District Board attended the Minnesota Association of Watershed Districts (MAWD) held November 29 to December 1 at the Arrowwood Resort & Conference Center. A survey was sent out to attendees by MAWD.

2. Cormorant Community Center updates. Mill pond & park projects will include a sidewalk, rain garden, deck & pickleball courts. The CLWD has expressed interest and send a letter of partnership in support of any watershed related concerns.

**New Business:**

1. Moriyah Rufer presented information on the most recent shoreline inventory done by RMB Environmental Laboratories. More information was presented about conservations easements and private forest management. Discussion of loon nest & spawning signs posted.
2. Need for staff to be able to make small purchases in a timely manner between meeting dates. Motion to allow purchases under \$1,000 without CLWD Board approval by Sam Blattenbauer, 2<sup>nd</sup> by Barbs Hansen.
  - a. Motion to allow treasurer/Administrator to renew CD's by Barbs Hansen, 2<sup>nd</sup> by Sam Blattenbauer
3. The following bills were submitted for payment to the Board of Managers. Motion to pay bills by Jeff Moritz, 2<sup>nd</sup> by Barbs Hansen.

<b>Date</b>	<b>Payee</b>	<b>Total</b>
12/17/2018	Cy Abel	1,833.48
12/17/2018	Ellis Peterson	207.00
12/17/2018	Cy Abel	207.00
12/17/2018	RMB Labs	1,947.00
12/17/2018	Jeffrey Moritz	207.50
12/17/2018	Sam Blattenbauer	207.50
12/17/2018	Barbara Hansen	207.50
12/17/2018	Olson Construction	5,930.00
12/17/2018	Gene Olson	207.50
12/17/2018	Houston Engineering	1,431.95
12/17/2018	Sheldon Struble	2,198.42
12/17/2018	Ellis Peterson	2,717.57
12/17/2018	Gene Olson	3,030.35
12/17/2018	Elizabeth Larson	4,270.00

12/17/2018	Jeffrey Moritz	1,993.77
12/17/2018	Barbara Hansen	3,264.48
12/17/2018	Sam Blattenbauer	1,155.41
12/18/2018	Service Charge	26.44

Motion to Adjourn by Jeff Moritz, 2<sup>nd</sup> by Sam Blattenbauer at 8:00 p.m.

Meeting Minutes Submitted respectfully by Jeff Moritz, Secretary; prepared by Liz Larson, CLWD Administrator.