

Cormorant Lakes Watershed District

Monthly Meeting Minutes

December 14, 2023

The regular meeting of the Cormorant Lakes Watershed District (CLWD) Board of Managers was held at the Cormorant Town Hall/Community Center, District Office, 10929 County Highway #5, Cormorant, MN at 7:00 p.m.

Those present were Managers: Ellis Peterson, Jeff Moritz, Mike Foley and Lyle Hansen; and Colton Utecht, Lakeshore Technician, Cy Abel, Inspector Absent: Sam Blattenbauer, Manager, Liz Larson, Administrator, Visitors: Kevin Sherbrook.

Manager Moritz called the meeting to order at 7:05 pm.

Next Meeting: The next regularly scheduled meeting has been scheduled for January 8th, 2024 at 7:00 p.m. at the Cormorant Town Hall/Community Center.

Minutes: The minutes from the previous business meeting were not distributed to the managers and will be discussed and approved at the January meeting. The minutes are available for inspection on the District website: CLWD.org or by contacting the CLWD Administrator.

Treasurer's Report: A Financial report was not available for this meeting but after approval will be available and on file at the CLWD Website.

Inspectors/ Report:

1. Colton Utecht, Lakeshore Technician researched local Arborists for the CLWD as per Moritz.
2. No other Inspection Reports / Permits

Old Business:

1. Blue Water Bay Project Updates
Ellis reported he called & left a message with Randy Bergren regarding CLWD access road easement. Awaiting response.

New Business:

1. Lyle Hansen-District Manager submitted his resignation to Becker County Commissioner Nelson and will resign December 31, 2023. All present thanked Lyle for the dedication to the District and wished him the best. A replacement will be discussed by the Becker County

- Commission meeting on December 19, 2024 @ 2:00pm -
Becker County Courthouse- 1st floor Meeting Room.
2. Motion by Hansen, second by Foley to authorize Erik Jones to let Bids for Bluewater Bay Point restoration project. All in Favor- Motion Carried.
 3. Discussion that the Administrator should search for a Summer Intern to assist with projects for 2024 – No Action Taken.
 4. The Board discussed and asked that Managers Peterson and Moritz meet with the Cormorant Township to “Thank Them” for new office carpet and discuss possible financial support/cost sharing. No Action Taken.
 5. Kevin Sherbrook submitted a bill for District Beaver trapping.
 6. Foley suggested the following future board action items:
 - a. The meeting agenda be available prior to meeting dates.
 - b. Staff and Shoreline Tech meet with Lake Association members, solicit for Advisory Members & Managers.
 - c. Staff and Colton to establish database to track projects and permits.
 - d. New tree removal permit needed.
 - e. Recording meetings for internet access for missing managers/staff.

The Board reviewed with No Action Taken.
 7. Discussion about current Permitting System and need to streamline & gather additional data. Motion by Moritz, second by Foley to research and make recommendations for a database system that would allow retaining and access for District permits and other information during 2024. All in favor, motion carried.

Pay Bills

The following bills were submitted for payment:

Date	Payee	Category	Total
12/14/2023	Houston Engineering 1997	Gaging Station	175.20
12/14/2023	Houston Engineering 1998	Field Services	1686.75
12/14/2023	Elizabeth Larson 1999	Adobe	257.57
12/14/2023	Jeffrey Moritz 2009	Paycheck	67.00
12/14/2023	Lyle Hansen 2003	Paycheck	5046.84
12/14/2023	Cy Abel 2000	Paycheck	3734.84
12/14/2023	Jeffrey Moritz 2001	Paycheck	7625.92
12/14/2023	Michael Foley 2002	Paycheck	5078.50
12/14/2023	Elizabeth Moritz 2006	Paycheck	12564.78
12/14/2023	Taytum Nelson 2007	Paycheck	4007.76

12/14/2023	Samuel Blattenbauer 2005	Paycheck	2580.64
12/14/2023	Kevin Sherbrook 2010	Beaver Trapping	880.00
12/14/2023	Minnesota Revenue 2008	Taxes	15.00

Motion to pay bills by Peterson, 2nd by Foley. All in favor.

Motion to Adjourn by Lyle Hansen, 2nd by Petterson at 8:50 PM.

Meeting Minutes respectfully submitted by Jeff Moritz- Manager & prepared by same.